



# Vaccination Planning Guidance for Partners

For the week of 2/21 due to  
delayed shipments

COVID-19 Vaccine ICS team  
2.19.21





## Context

- Large storms and adverse weather across the US causing delays in shipment of vaccine doses scheduled to arrive the week of 2/15
  - Moderna particularly affected
- Most appointments cancelled
- Doses for the week of 2/15 may not arrive until next week along with doses for the week of 2/21
- State has not changed guidance to zero out inventory, TPA has begun withholding County and provider doses for excess inventory



## Planning for the use of double doses

- Increase appointments
  - Rebook cancelled appts
    - 2<sup>nd</sup> doses first
  - Strive to double the numbers
  - Extend hours
  - Set up dedicated vaccine clinics with staff dedicated for different steps for higher-flow (ie. check-in, registration for walk-ups, vaccination and observation/check-out)
- Estimate how many appts you will achieve



## After estimating increased appts

- If your plan shows near zero doses by 2/28, great
- If doses will be left even after increasing appts, must redistribute vaccine so that LAC can get all its shots in arms next week
  - Do not carry-over doses to the next week; this is no longer allowed by the state
  - Do not wait until the end of the week to transport, please bring the calculated excess supply you will have ASAP to either DPH or LA City
  - If you are uncertain about appointment capacity, safer to just drop off 50% of the received doses
- Drop off excess supply to either the City of LA or DPH as they have the most flexibility to quickly scale up and utilize additional supply
  - Drop off Moderna to LA City Fire
  - Drop off Pfizer to DPH Warehouse
  - Please notify your DPH liaison about these plans



## 2<sup>nd</sup> doses in the future

- If we give double the number of vaccinations in a week, how will we manage 2<sup>nd</sup> doses later on?
  - DPH will ensure the 2<sup>nd</sup> doses due in a few weeks
  - We expect increase supply starting in March
- What about appointment capacity for these 2<sup>nd</sup> doses if it was very difficult to double appointments?
  - Can space out 2<sup>nd</sup> doses per CDC guidance, up to 42 days when necessary
  - E.g. for Moderna, schedule Monday vaccinations at 28 days apart, Tuesday at 29 days, Wednesday at 30 days, etc to stagger the volume



## Vaccine transport instructions

- Can bring in the original shipping material if same day as arrival after removing the supply you can use
  - Or hard sided cooler with cold packs and wrapped/boxed vaccine
- **Please bring the ancillaries with the doses**
  - Diluent as well in case of Pfizer
- Please see attached transport checklist, briefly
  - Okay to transport frozen or refrigerated
  - Need to have temperature monitor or data logger (buffered probe)
    - If you do not have one, please contact LA City or DPH based on your vaccine
- LA City / DPH will report the re-distributions for partners once received



## LA City Drop-off

- Contact information
  - Please call Chief Fortman to arrange
  - Will organize a drop off point or pick up
  - 661-645-1810



## DPH Drop-off

- Location
  - 313 N. Figueroa Street, LA 90012, hours 8AM-3PM
- Parking information
  - Enter the parking garage at the Figueroa St entrance and check in with the attendant and let them know you are dropping off vaccine. There is no charge, but you will need to sign in. Proceed down the structure to the basement loading dock and park in the 20-minute parking spots. Please do not park at the loading dock. After you park, please walk up with your cooler and boxes. You do not need to sign out before exiting and may use any exit/entrance.
- Contact information
  - Not necessary to call in advance
  - DPH warehouse 231-288-7766





## Questions

- Please contact your DPH liaison
- Thank you for all your efforts to protect our community
- This is difficult. We know. But we have had other challenges and there will be more, together we will always find a way
  - We appreciate your 'can-do' attitudes, flexibility, and problem solving